SCRUM MEETING WEEK ()

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​ | ​​ | ​​ |

**:busts_in_silhouette: Sprint team members**

|  |  |
| --- | --- |
| **Name** | **Role** |
| ​​ Nabhat Tanabunsombat | Team Member​​ |
| Oscar Chung | Team Member |
| Maki Benedicto | Team Member |
| Mikael Sundstrom | Scrum Master |
| Suliman Ali | Scrum Member |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

|  |  |
| --- | --- |
| **Sprint theme** | ​​e.g., Bugs |
| **Issues completed** | ​​ |
| **Issues left** |  |
| **Team Capacity** |  |
| **Summary** | ​​ |

**Details Current sprint**

|  |  |
| --- | --- |
| **Start date** | ​​ March 12th 2024 |
| **End date** | March 19th 2024 |
| **Sprint theme** | ​​ Login UI and Sequence Diagram Correction, Chart.JS |
| **Team capacity** | 100% |
| **Issues capacity** | 10% |
| **Individual capacity** | Nabhat Tanabunsombat – 100%  Maki Benedicto – 100%  Mikael Sundstrom – 100%  Sulman Ali – 100%  Oscar Chung – 100% |
| **Potential risks** | Underestimate possible issues that may be hidden. |
| **Mitigations** | Carefully reviewing each user story, and identify all necessary requirement for the operator dashboard |

**:books: Sprint planning resources**